Finance

Accounts Payable

Activities

Asset Management

General Ledger

HR

Benefits

Compensation Analysis

Data Audits

Human Resources

Position Analysis

Retention & Turnover

Materials Management

Payroll

Services Automation

Finance

Accounts Payable

Accounts Payable - Internet, P-Card & PO Opportunities

Present purchasing opportunities to use P-Cards and the PO system.

Accounts Payable Performance Metrics

Executive-level overview of Invoices and Payments. Shows invoice flow, cycle times and status, non-PO vs. PO invoices, electronic vs. manual. Also checks processed, payment cycle times, invoice aggregation, discounts available, taken and lost. May be run automatically or for specific time periods.

AP Expense Register

Gives expense details such as vendor, PO, and invoice information.

APVENMAST Duplicate Name or TIN

Used to clean up the Vendor Master file. This run finds entries with duplicate names.

APVENMAST Multiple Addresses

Identifies vendors in the master file who are incorrectly entered with multiple addresses.

Base Aging Report - Received Not Invoiced - Multi-Company

RNI Aging for 30, 60, 90 days, etc.
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<tbody>
<tr>
<td><strong>Invoice Not Received Details</strong></td>
</tr>
<tr>
<td>INR details including PO, vendor, quantities, costs, etc.</td>
</tr>
</tbody>
</table>

| **Base Summary Report - Received Not Invoiced - Multi-Company** |
| RNI information including received and ordered (PO) details. |

| **Daily AP Interface Invoice Reconciliation** |
| This report is used to reconcile invoices generated from the Lawson system with those sent over from Retek. |

| **Invoiced Not Received** |
| This report reports from the INR_M table. |
| Report Version 1 |

| **Invoice Distribution Closing (AP175 Enhanced)** |
| This report shows more detail than is available from Lawson canned reports. The user can choose any combination of the following parameters: fiscal year, accounting period, acctg unit, account, subaccount, activity and vendor. |

| **Invoice Distribution History (AP275 Enhanced)** |
| Listing of all posted and distributed expense items by account or by department. This listing includes payment information (check#, check date). The AP275 Invoice Distribution Report lists all posted and distributed expense items by account or by department. This listing includes related payment information, such as check number and check date. It sums up by account/department and shows a grand total. The report allows identification of what items have not been paid. And if paid, it allows for analysis of the payment process via the check number. As a result, a manager can quickly determine if, when, and how items have been paid for. Also, it provides quick error tracking by looking at the check dates in case of vendor-buyer inquires. The report is run very flexibly with different prompts that let a user choose between a department rollup and/or an account rollup. The report can also be run for a specific month and year. Another prompt allows specification of a formatted version or a flat-file version for export into Excel. |

| **Invoiced Not Received Summary** |
| RNI summary report. Data source reinitializes and refreshes at the end of every month. |

| **Inventory Expense - Old Lawson** |
| Inventory expense details including location, account, item description, quantity and cost. |

| **Inventory Expense** |
| 0196 and 0289 are the same report with different datasources... |

| **Over Receipts Aging Report - Received Not Invoiced - Multi-Company** |

| **Over Receipts Aging Report - Received Not Invoiced - Single Company** |

| **Over Receipts Summary Report - Received Not Invoiced - Multi-Company** |
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Over Receipts Summary Report - Received Not Invoiced - Single Company

Prompt Payment - Discounts Lost
  Materials Management

Recurring Invoices
  Accounts Payable - (GL, Inventory, Payments, etc.)

Received Not Invoiced - Old Lawson
  This report reports from the RNI_D table.
  Report Version 1

UOM Aging Report - Received Not Invoiced - Multi-Company
  RNI details with respect to the ordered number of units.

UOM Summary Report - Received Not Invoiced - Multi-Company

Activities

Capital Inquiry
  Detail information for each capital activity, including description, dates, working capital, expenditures, etc.

Capital Tracking Detail Report
  Capital Projects details including activity, PO, Check Request, Journal Entry, and vendor information.

Grant Activity
  Grant details including PI, status, budget, dates, contract, etc.

Sponsored Program Accounting Activity
  This report gives grant details along with actual and budget amounts for sponsored programs. However, it need not be restricted to those.

Capital Tracking Summarized Report
  Capital Projects Summary including activity, actuals, budget, and commitments.

Asset Management
**Asset Inquiry**

Lists each asset and details such as S/N, Vendor, date acquired, depreciation, owner, etc.

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<td><strong>Balance Sheet by Statement Line</strong></td>
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<tr>
<td>Balance Sheet with low level details. The data source is an RW100 report.</td>
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<td><strong>Budget By Month Using Statement Line Detail</strong></td>
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<td>This report process budget information by month.</td>
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<tr>
<td>This report process budget information by month.</td>
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<td><strong>Budget by Month Using EXP Structure</strong></td>
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<td>This report process budget information by month.</td>
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<td><strong>Budget by Month Using Statement Line</strong></td>
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<td>This report process budget information by month.</td>
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<td>This report process budget information by month.</td>
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<td><strong>Budget/Forecast Comparisons</strong></td>
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<tr>
<td>This report will process budget information for the previous and current years.</td>
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<tr>
<td><strong>Budget/Forecast Comparison</strong></td>
</tr>
<tr>
<td>This report will process budget information for the previous and current years.</td>
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**Consolidated IS Other TOTAL**

| Consolidated IS Other-Current Mo |
| Consolidated IS Other-Current Mo B1 |
| Consolidated IS Other-Current Mo Prior Yr |
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Credit Memo Amounts
Displays basic credit memo information of amount and tax.

Credit Memo Exceptions
Credit Memo Exceptions

Credit Memos for Companies
Displays only those credit memos for which there was no sales tax coding in APDISTRIB, so the accountants make sure to get refunds of sales tax off the gross invoice amount.

Detailed General Ledger
Reports GL transactions.

FTE Responsibility Summary
This report process actual and budget information for the current month and year to date.

FTE Responsibility Summary - GL Structure
This report is organized by the COA.

Budget Income Statement Summary
Budget Income Statement Summary

Income Statement by Statement Line
This report process actual and budget information for the current month and year to date.

Income Statement Analysis - Actual vs. Budget
Income Statement Analysis - Actual vs. Budget (0273)

Income Statement by Statement Line

Income Statement by Statement Line - GL Structure

Income Statement - GL Structure - Facility Level

Income Statement - GL Structure
### Income Statement - GL Structure

**Invoiced Not Received**  
Lists item, vendor, and amount information for items that have been invoiced, but not received.

**Journal Analysis - Internal Audit**

**Invoiced Not Received Summary**  
RNI summary report. Data source reinitializes and refreshes at the end of every month.

---

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**Inventory Expense**  
0196 and 0289 are the same report with different datasources...

**IVIS / LAWSON GL ACCOUNT NUMBER REFERENCE**  
Ivis Lawson GL account reference  
Report Version 6

**Over Receipts Aging Report - Received Not Invoiced - Single Company**

**Over Receipts Summary Report - Received Not Invoiced - Multi-Company**

**Over Receipts Summary Report - Received Not Invoiced - Single Company**

**Prior, Current, Next, Budget Comparison with Annualized Actual**  
Two RW100 datasources ... LRS0275A and LRS0275B  
.. Sub-Report uses LRS0275B datasource.

**Responsibility Summary**  
This report process actual and budget information for the current month and year to date. It includes summaries across groups.

**Received Not Invoiced - Old Lawson**  
This report reports from the RNI_D table.  
Report Version 1

**Rolling 13 Month Trended Income Statement**  
Rolling 13 Month Trended Income Statement

**Sales Tax by Company**  
Sales Tax by Company
### Summary of Expenses by Cost Center - Current Month
Sorted by Cost Center with Current Month data.

### Summary of Expenses by Cost Center - Current Month Budget
Sorted by Cost Center with Current Month data.

### Summary of Expenses by Cost Center - YTD
Sorted by Cost Center with YTD data.

### Supporting Schedule
Supporting Schedule

### Units of Service
Units of Service

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<td>UOM Summary Report - Received Not Invoiced - Single Company</td>
<td>Count of POs by Company and Location, with drill-down to UOM, Quantities Ordered, Approved, and Received and other details.</td>
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**HR**

**Benefits**

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<td>Leave of Absence Details by Process Level.</td>
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Benefit Change Letter 02
The Benefit Change Letter is sent to employees with certain status changes as part of changes in the benefit arrangement.

Benefit Change Letter 05
The Benefit Change Letter is sent to employees who are now eligible for retirement benefits as part of changes in the benefit arrangement.

Benefit Change Letter 07
The Benefit Change Letter, Plan Rehires, is sent to employees as part of changes in the benefit arrangement.

Benefit Election Form Address Labels
This report uses BN245 to get employees for which it creates 3-across address labels.

Benefit Election Form (BN245 Enhanced)
The Benefit Election Form displays a high-quality benefit enrollment form for employees. Replacing the original Lawson BN245, this form can be send out to employees for a self fill-in. It will take away the need to explain benefit plan options to employees. It is a must for quality-focused companies.

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Benefits Confirmation Statement
This report provides a letter to each employee detailing all benefit information, including dependents, plans, costs, beneficiaries, etc.

Dental, Medical, Insurance Deductions
This report lists amounts for dental, medical, and insurance deductions for employees.

Life Insurance Eligibility
List of employees newly eligible for life insurance.

Long-Term Disability - Executive Employees
Listing of executives showing their long-term disability insurance.

PPO Health Deduction
This report gives total current and YTD deduction amounts for each process level. This run gets information for PPO Health.

PTO Analysis for Physicians
PTO Analysis for Physicians

PTO Analysis for Residents
PTO Analysis for Residents

PTO Ineligible Associates with PTO Balances
This report lists employees who are not eligible for PTO, but do have it accumulated.

Terminated Employees Retirement Contributions
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<td>List of Employees’ disability Types, Hours and Payments for last pay period and YTD, grouped by Process Level. Employee pay for last period also included</td>
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<td><strong>Associate Salary Listing</strong></td>
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<td>List of Employees with Title and Hire Date grouped by Process Level</td>
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<td><strong>Associates with Salary Below Minimum</strong></td>
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<tr>
<td>List Employees whose salary is below the minimum rate-as defined in the PRSAGDTL table.</td>
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<td><strong>Audit of EEO Category vs Fed Job Code</strong></td>
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<td>List of Positions with Process Level, EEO Category and Job Code.</td>
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<td><strong>Average Increase Interval by Site</strong></td>
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<tr>
<td>This report uses drill down to list merit salary increases in the following categories: Reviews (Last Month, Last 12 months), Interval (Last Month, Last 12 months) and Compa Ratio (Last Month, Last 12 months). Grouped by Process Level, PAEMPPOS.SCHEDULE and Compa Ration (&gt;=1 or &lt; 1)</td>
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<td><strong>Compression for Managers</strong></td>
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<td>List of Managers and their wages in comparison to maximum wage within the group they manage, grouped by Process Level.</td>
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<td><strong>Costing</strong></td>
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<td>List of Employees and latest wages by Process Level.</td>
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<td><strong>Count of Steps Promotion</strong></td>
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<td><strong>Count of Those In Steps Positions</strong></td>
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<td>Count of Those Associates in Step Positions.</td>
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<td>Topic</td>
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<td>Current Regular and Overtime Hours for Nursing, Pharmacy and Respiratory Associates</td>
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<td>Dollars and Hours for Shift Differential</td>
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<td>Headcount and FTE Report</td>
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<td>Management Incentive Plan for Compensation</td>
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<td>Master Evaluation</td>
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<td>Salary Listing-Gross Pay over $50K</td>
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<td>Salary Range</td>
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<td>Data Audits</td>
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<td>Non Zero Hour Associates-Hours-Over/Under Status Analysis</td>
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<td>Non Zero Hour Associates-Hours-Over-Under Summary</td>
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<tr>
<td>Zero Hour Associates-Hours-Over/Under Status Analysis</td>
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<tr>
<td>Zero Hour Associates-Hours-Over-Under Summary</td>
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<tr>
<td>Associates with Data Different from Prior Week</td>
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<tr>
<td>Associates with Data Different from Prior Week</td>
</tr>
<tr>
<td>Future Hire Dates</td>
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Human Resources

Performance Timeliness For Calendar Year

Performance Timeliness For Rolling 12 Months
Timeliness Analysis for Rolling 12 Months.

Management Incentive Plan for Management Selection
List of Incentive Plans for Management Positions.

Performance Review Overdue
List of Overdue Performance Reviews by Department and Supervisor.

Performance Review Completion Percentage

Performance Review Rating

Performance Review - Coordinated Reviews

Employees With Late Performance Reviews For Corp "30017"

Performance Reviews Due/Done

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Performance Reviews Due-Done Detail

Performance Review Count by Position

Business Conduct Compliance - Summary
List of Employees who have not attended Business Conduct Courses by Process Level and Manager.

Coordinated Performance Reviews

Hospital Count
Employee Count by Hospital and Departments (represented by Bar-Graph and Pie-Chart)

Performance Reviews Due-Done by Month - Lutheran General Hospital

Population-Hires-Count by Site by FTE-Status
   New Hire details by Hospital

Population-Data List Term Codes
   List of Terminated Employees with Term Codes

Position Vacancy
   Lists Full Time Equivalency by Hospital

Population Master
   Current Employees by Age Range and Process Level.

Hours Overtime Monthly by Location and Dept
   List of Employees with Overtime by Location and Department.

Associate List - Risk Management
   Employee Risk Analysis.

Associate List - IDES Reporting
   List of Employees Hired between a given Time Period.

Associate List - Alternate Rate Changes
   Validate & track salary change records for any associate who has an alternate rate

Associate List
   List of Employees who are now or ever were CNAs by Status i.e. Active, Inactive or Term.

Associate List - Director & Above
   List of Employees with Director and above Positions.

Associate List - Meets 90-Days Probation
   List of Employees who have been working for at least 90 days (since hire date) in the last Week or Quarter (parameter). Active Employees only.

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All Disability Pay
   List of Disability Hours.

Anniversary List
   Associates with Anniversaries in the next month

Anniversary List Labels

Arrival System
| **Employee details grouped by Process Level** |

**Associate Count by Town**
Employee Count grouped by Town (Drill down on town name to see list of employees)

**Associate List**
Employee list for each Process Level (Active and Inactive)

**Associate List Detailed for Managers**
List of Employees grouped by Process Level with supervisor and group (Active or Inactive) details.

**Associate Listing for HR Records and Data Dept**
List of Active Employees grouped by Process Level (parameter for Process Level).

**Associates With Daisy Basket Ded Code**
List of Employee Deductions with salary deduction codes in ("PG02", "PG03", "PG57", "PG65", "PG67", "PG91"). grouped by deduction code.

**Birthday List**
List of Employees whose birthdate falls in the next month, grouped by Process Level.

**Compliance Summary for HIPAA Privacy Requirements Class**
Percentage of Employees who have attended Privacy Requirements for HIPAA Class grouped by Business Units.

**Demographic EEs Patient Contact**
Patient Contact Demographics grouped by Process Level.

**Employee Count**
Process Level Employee Count (includes Active, Inactive, Deceased, Termed and Total).

**Employees With Late Performance Reviews For Corp "30017"**

**Family Medical Leave Activity by Department**
Department listing showing employees and their eligible and taken family leave.

**Family Medical Leave Activity by Employee**
Complete listing of employees and their eligible and taken family leave.

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**Finance Report for Active and Inactive Associates**
Salary listing for Employees grouped by Process Level, Department and Position. Totals for each group level provided and include # of Employees and FTE.

**Indicator Diversity**
Diversity Analysis by Race and Gender grouped by Process Level, Supervisor and Department with Totals for each group and a Grand total. (Parameter for Process Level)
**Indicator Diversity**  
Diversity Analysis by Race and Gender grouped by Process Level, Supervisor and Department with Totals for each group and a Grand total. (Parameter for Process Level)

**Location YTD Dollars - Special pay**  
Employee Wages for Current and YTD periods grouped by Department. (Parameter for Rundate provided)

**Management Incentive Plan for Management Selection**  
Incentive Plans for Management Positions grouped by Process Level, Position and Effective Date.  
(Hourly and Yearly data)

**Name Changes**  
Names Changes for Employees in the Last Full Month grouped by Process Level (Also includes new Hires).

**Paid Time Off**  
Listing of employees by department showing their hours at risk for vacation and sick time. It guarantees that department heads have a quick overview of outstanding vacation hours for their employees, and shows a company's commitment for vacation compensation for non-taken hours.

**Performance Review OverDue**

**Performance Timeliness For Calendar Year**

**Personnel Action Notice - All Employees**  
Employee profile related to compensation, position, and contact information.

**Productive Hours Last Month Patient Contact Home Health**  
Sum of Employee Hours grouped by Process Level for Last Full Month.

**Productive Hours Last Month Patient Contact**  
Patient Contact Hours grouped by Process Level for Last Full Month.

**Quarterly Affirmative Action Report YTD New Hires**  
Replicated existing report  
Added field from new hire report(SSN)

**Retroactive Pay Per Pay Period**

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**Salary Range for Recruiting**  
Salary Range for Recruiting Department.
Can be run for Exempt or Non-exempt. This report uses a command.

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<td>Employee Data for a Specific Process Level (Active and Inactive).</td>
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<td><strong>Web_Associates_e9n9</strong></td>
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<td><strong>Service Awards</strong></td>
<td>Sorts seniority date in 5 year increments up to 50 years. All other seniorities are sorted as NONE</td>
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<th>List of Employees who have worked 0 hours in Current Month grouped by Process Level</th>
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<td><strong>Active and Inactive Associates with Geographic Locations</strong></td>
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<td><strong>All Associates Productive Hours Last Month</strong></td>
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ART Degree Listing

ART Entrustment List

ART for Age Specific Competencies by Corp, CC, Position
   Employee Competencies Sorted by Corp, CC, Position (Totals at each group level).

ART Highest Degree by Process Level, Dept

ART Highest Degree Name by Process Level, Job Code for All Job Codes

ART Highest Degree Name by Process Level, Dept for Nurses

ART Highest Degree Name by Process Level, Job Code for Nurses

ART Highest Degree Name by Process Level, Dept for All Job Codes

ART Licensure Sorted by Process Level, Entry, Dept., Position and Name
   Sorted by Corp, Entry, CC, Position and Name

ART Licensure Grouped by Process Level, Dept., Position
   Grouped by Corp, CC, Position

ART Orientation Dates by Process Level, Dept

ART Recurring Skill Listing
   Sorted by Process Level, Entry, Department, Job Code, Name

ART RNs With No RN License by Job Code

ART RNs With No RN License by Manager

ART RNs With RN License by Job Code

ART Tracking for Certification

ART Tracking for License

Critical Competencies by Corp, CC, Position
   Capital Competencies
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## Critical Competencies Totaled by Corp, Position
- ART for Critical Competencies.

## Workforce FTE Analysis - Hospital
- FTE Analysis grouped by Process Level (Cross tab)

## FTE Change
- FTE Change in Last Full Month grouped by Process Level, Department.

## Increment Step And Salary Changes
- Listing of employees having incremental step and salary changes based on the next step date.

## Labor Mix (FTE) for Managers Desktop Indicators
- Managers self service indicator report. Report has a parameter on Department and Supervisor.

## Licensure Report for Allied Health Job Codes

## Position Control
- List all active positions that is being used by all active employees

## Position/Employee Exempt From Overtime Mismatch
- This report only show employees position exempt from overtime code does not match the employee exempt from overtime code or vice versa.

## Recurring Skill Demo by Process Level, Department, Job Code

## Recurring Skill Demo Totaled by Process Level, Job Code

## Steps Job Codes and Titles
- Job Codes and Titles grouped by Process Level.

## Total Workforce Hours Worked FTE Analysis

## Retention & Turnover

## Terminations - Monthly and Year to Date
- Employee Termination List for Last Month (Parameter for Run Period YTD or Last Month).

## Population - Termed - Count by Site
- Termination Totals by Process Level and Department.

## Terminations - YTD by EEO Sub Codes
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- **DOL JOLT Employee Count by Organization**
  DOL JOLT Employee Count grouped by Process Level.

- **Turnover Report**
  Analysis report showing HR data. It counts employees in different classes for a beginning balance, terminations, and an ending balance.

- **Good Shepherd Transfers Out**

- **Hospital Transfers**
  List of Employees Transfers between Process Levels when Employee Position Changes.

- **Maritz Changes to DB**

- **Monthly New Hires and Rehires**
  Reports from HR Sites catalog combined: 117, 118, 124

- **New Hires and Rehires**
  Listing of employees hired or rehired within last full pay period for state government reporting purposes.

- **New Hires and Terminations - Exempt**
  Listing of exempt new employees and terminated employees for the last pay period.

- **New Hires and Terminations**
  Biweekly New Hire Term and Active listing for the 1199 NW administrator.

- **New Hires Occupational Health**

- **Newhires with Startdate GE 30 days in Past**
  New Hires in the Past 360 days.

- **Non Zero Hour Voluntary Nursing Turnover For The Most Recent Quarter**
  Non Zero Voluntary Nursing Turnover Data for Last Quarter.

- **NON ZERO TRNOVER**
  Voluntary and Involuntary Turnover by YTD and MTD grouped by Process Level-Department Name.

- **Non Zero Hour Associate Turnover for the Most Recent Quarter**
  List of Employees Terminated in Previous Quarter with Totals for each Department.

- **NON_ZERO_TRNOVER**
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<td>Year to Date Terminations grouped by Process Level</td>
</tr>
<tr>
<td>Terminations Applied YTD</td>
</tr>
<tr>
<td>Terminations or Severances from Prior Week</td>
</tr>
<tr>
<td>Transfers or Changes</td>
</tr>
<tr>
<td>This report is used by Good Samaritan Art administrators to correct/change Art data. The old report name was 'transfer\compare.rpt'</td>
</tr>
<tr>
<td>Turnover By Detail</td>
</tr>
<tr>
<td>Turnover By Corp &amp; Position MTD and YTD</td>
</tr>
<tr>
<td>Turnover MTD and YTD</td>
</tr>
<tr>
<td>TURNOVER NRSNG FULL-PART TIME</td>
</tr>
</tbody>
</table>
Materials Management

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Auto-Matching Report (MA126 Enhanced)
Auto-matched invoices, by operator.

Department Usage Report (RQ230 Enhanced)
Listing of all items by account or by department that have been requested (=used) by different cost centers.

ERP Supply Chain Operations Performance Metrics
Executive-level overview of progress in deriving expected process improvements and benefits from Lawson. Encompasses common item file, supplier consolidation, contracts, process automation, prompt payment discounts available, and measuring impact as a percent of total invoices paid. The report will be run monthly, on or about the first day of each month, for the previous calendar month, and may be run for additional user-defined periods of time as well.

Expense Details
This is a hugely valuable report for managers to see all funds which have been committed through Purchase Orders Committed, POs Received, Inventory Issued, Non-PO Expenses, and transactions already posted to the General Ledger. It is grouped by Accounting Unit and Account, with a summary for each AU/Acct combination showing budget, and each of the 5 pieces mentioned above. It is very difficult for managers to track all the ways in which they commit funds against budgets before a month's activity is fully posted to the General Ledger. For that purpose, this report is highly useful.

Expense Summary
This is a hugely valuable report for managers to see all funds which have been committed through Purchase Orders Committed, POs Received, Inventory Issued, Non-PO Expenses, and transactions already posted to the General Ledger. It is grouped by Accounting Unit and Account, with a summary for each AU/Acct combination showing budget, and each of the 5 pieces mentioned above. It is very difficult for managers to track all the ways in which they commit funds against budgets before a month's activity is fully posted to the General Ledger. For that purpose, this report is highly useful.

Invoice (or Supplier) Processing Performance Metrics
Executive-level snapshot of invoice processing, PO vs Non-PO, cycle times for processing steps, electronically vs. manually, current buyer messages re: exception conditions, average age of messages, checks processed, discounts. To be run monthly, at least 1 month after end date chosen, to allow for most pmts to be processed. Can be run for specific periods for all or specific vendors.

Material Management Performance Metrics
Non-Contract Purchases Analysis Detail

Non-Contract Purchases Analysis Summary

Non-Contract Purchases Analysis (Detail)

Non-Contract Purchases Analysis (Summary)

Non-File Purchases Detail

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Non-File Purchases Summary

Non-File Purchases (Detail)

OUTSTANDING BUYER MESSAGES
  Title added - Mansoor 07/14/06

Period To Date Expense Summary Report

Accounts Payable - Internet, P-Card & PO Opportunities

Price Variance Analysis
  Provides retrospective review of price variances between original PO price, and price actually paid through AP, including dollar value and quantity, by vendor and by buyer, by BSHSI company

Price Variance by Vendor
  Materials Management - Data Quality/Validation (GL, Inventory, Payments, etc.)

Target Non-File Items to Add

Top 50 Vendors by Total Payments

Top 50 Vendors, By Total Payments

Top Vendors by Expense Category (w PO Detail) - Detail Extract
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DIRECT DEPOSIT SUMMARY

FTE Summary by Bargaining Unit
   Count of FTE and employee by bargaining unit and employment status.

Labor Distribution Report To Date Earnings

Labor Hours Transferred Report
   This report shows data about employees with payroll hours billed to a department other than their home department.

Participants In N8 - Perf Serp Plan
   Output Employee information for N8-Perf Serp participants.
   Standards v3

Participants In R457 (N9-457B) Plan
   Output Employee information for N9-457B participants.
   Standards v3

Pay Code Analysis

Payroll - Employee Transfer Tracking

Payroll Expense
<table>
<thead>
<tr>
<th>Section</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payroll Flex Deduction</td>
<td>Payroll Flex Deduction report</td>
</tr>
<tr>
<td></td>
<td>Business Owner: Mike DeRose</td>
</tr>
<tr>
<td></td>
<td>Report Catalog: Payroll</td>
</tr>
<tr>
<td>Payroll Information 06012004 to 06302005 for Non-Hospital Corporation</td>
<td></td>
</tr>
<tr>
<td>Payroll Numbers</td>
<td></td>
</tr>
<tr>
<td>Payroll Pension and Loan Deductions</td>
<td>Payroll - Pension and Loan Deductions</td>
</tr>
<tr>
<td></td>
<td>Business Owner: Mike DeRose</td>
</tr>
<tr>
<td>Physician Earnings for Advocate Health Care</td>
<td></td>
</tr>
<tr>
<td>EMPLOYEE COUNTS BY FACILITY</td>
<td>This report will process active and inactive employees</td>
</tr>
<tr>
<td></td>
<td>QA Verions 3</td>
</tr>
<tr>
<td></td>
<td>Report V3</td>
</tr>
<tr>
<td>Table of Contents</td>
<td></td>
</tr>
<tr>
<td>PTO Expense Detail</td>
<td>PTO Expense Summary</td>
</tr>
<tr>
<td>PTO Expense Summary</td>
<td>PTO Expense Summary</td>
</tr>
<tr>
<td>PAID TIME OFF REPORT_0170</td>
<td>Listing of PTO Information</td>
</tr>
<tr>
<td>Tax Summary Report</td>
<td>Reports specific deduction code information.</td>
</tr>
<tr>
<td></td>
<td>Report V7</td>
</tr>
<tr>
<td>Timecard Extract</td>
<td>Text extract of employee information for time keepers. It can be run for exempt or non-exempt employees. It functions as a validation report before payroll closes.</td>
</tr>
<tr>
<td>Wages Audit Report</td>
<td></td>
</tr>
</tbody>
</table>

Services Automation
SPA - Activity Summary

SPA - Funding Source Totals

SPA-Funding Source Totals by Activity

Budget Estimate Information
This report lists project information for users who have decisions to make concerning capital budget, additional funding, or purchase requests.

Manpower Assignment by Phase
This report lists each Project Lead's Projects by Current Phase along with Approved and Current Budgets.

New Project Requests
This report lists project names, budget amounts, and create dates to see which new projects were launched.

Project Information
This report will list project information based upon filter criteria selected for department as well as client meetings.

Project Narrative
This report contains the major descriptive comments about the project.

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Project Summary by Phase
This report lists simple project information based upon filter criteria selected for department as well as client meetings. This format has smaller type and more information.